

It's Your Turn!



Enroll Now for Fall 2022!



1000 Mississippi Street, Morgantown, WV 26501

304.291.9243

mtec.mono.k12.wv.us

REGISTRATION BEGINS JULY 1

Classes fill on a First-Come, First Served Basis

Registration will be accepted at the Monongalia County Technical Education Center (MTEC) beginning July 1, 2022 at 1:00 pm.

Fees are due at the time of registration.

Registration times are:

Monday-Thursday: 1:00 pm-7:00 pm • Friday: 9:00 am-2:00 pm

NEW Online Registration and Payment System.
No phone registration accepted.



ADULT EDUCATION COMPUTER COURSES

| Course | Place | Dates/Time | Instructor | Fee |
|--------------------------------|-------|---------------------------------|------------|-------|
| Computer Basics | MTEC | 8/23 - 9/08 T/TH 5:30-8:30 | Gibson | 62.50 |
| Excellent class for beginners | | | | |
| Computer Basics | MTEC | 10/3 - 10/19 M/W 5:30-8:30 | Gibson | 62.50 |
| Excellent class for beginners | | | | |
| Microsoft Excel | MTEC | 9/13 - 9/29 T/TH 5:30-8:30 | Gibson | 62.50 |
| Blogging Your Life Away | MTEC | 10/03 - 10/19 M/W 6:00-8:00 | Martin | 52.25 |
| QuickBooks | MTEC | 10/11 - 10/27 T/TH 5:30-8:30 | Gibson | 62.50 |
| Smartphones - The Ins and Outs | MTEC | 9/12 - 9/28 M/W 6:00-8:00 | Martin | 52.25 |

HEALTH OCCUPATIONS

| Course | Place | Dates/Time | Instructor | Fee |
|--|-------|----------------------------------|------------|--------|
| CPR BLS Health Care Provider First Aide, CPR, AED - Heart Saver | MTEC | See dates below M 5:15 - 8:30 | M. Pierce | 67.75 |
| Dates available: 8/15, 9/12, 9/26, 10/3, 10/10, 10/17, 11/7, 12/5 Class size limited to 8. Mandatory class for all health programs at MTEC. | | | | |
| Medical Math (T) | MTEC | 8/9 - 11/29 T 5:30 - 8:30 | McDaniel | 156.25 |
| Can be used as a prerequisite for the LPN Program. | | | | |
| Medical Terminology (T) | MTEC | 8/18 - 12/01 TH 5:30 - 8:30 | Quinn | 156.25 |
| Can be used as a prerequisite for the LPN Program • Required class for the Surgical Technology Program. | | | | |
| Phlebotomy Technician | MTEC | 8/10 - 11/30 M/W 5:00-8:00 | Rice | 728.25 |
| Clinical hours will be during the day. | | | | |
| Sterile Processing Tech (National Cert.) | MTEC | 8/09 - 11/29 T/TH 6:00-9:00 | Auge | 728.25 |
| Book fee is extra \$100.00 • Clinical hours will be during the day. | | | | |

TECHNICAL

| Course | Place | Dates/Time | Instructor | Fee |
|--|-------|---------------------------------|------------|--------|
| Beginning Electricity (T) | MTEC | 9/07 - 10/26 M/W 5:30-8:30 | Brown | 208.25 |
| Home Improvement Basic Techniques | MTEC | 9/07 - 10/3 M/W 5:30-8:30 | Lakatos | 208.25 |
| Home Improvement Intermediate Techniques | MTEC | 10/10 - 11/02 M/W 5:30-8:30 | Lakatos | 208.25 |
| HVAC 1 (T) | MTEC | 8/02 - 9/20 T/TH 5:30-8:30 | Brown | 208.25 |
| HVAC 2 (T) | MTEC | 9/22 - 11/15 T/TH 5:30-8:30 | Brown | 208.25 |
| Welding I/II | MTEC | 8/18 - 10/06 T/TH 4:00-7:00 | Robinette | 312.25 |
| Welding I/II | MTEC | 10/11 - 12/08 T/TH 4:00-7:00 | Robinette | 312.25 |
| Welding I/II | MTEC | 8/15 - 10/10 M 3:00-9:00 | Pierce | 312.25 |
| Welding I/II | MTEC | 10/17 - 12/12 M 3:00-9:00 | Pierce | 312.25 |
| Welding I/II | MTEC | 8/17 - 10/5 W 3:00-9:00 | Pierce | 312.25 |
| Welding I/II | MTEC | 10/12 - 12/7 W 3:00-9:00 | Pierce | 312.25 |

SPECIAL INTEREST CLASSES

| Course | Place | Dates/Time | Instructor | Fee |
|-------------------------------------|-------|--------------------------------|------------|--------|
| Introduction to Sign Language | MTEC | 9/06 - 10/25 T/TH 5:30-8:30 | Calhoun | 156.25 |
| Introduction to Spanish | MTEC | 8/10 - 11/16 W 5:30-8:30 | Lasker | 156.25 |
| Introduction to Italian | MTEC | 8/11 - 11/17 TH 5:30-8:30 | Anderson | 156.25 |
| Real Estate Salesperson Prep Course | MTEC | 8/01 - 11/14 M/W 5:30-8:30 | Commod. | 520.25 |

Fee includes textbook. Must have High School Diploma or GED.

COMMUNITY SCHOOLS COOKING CLASSES

| Course | Place | Dates/Time | Instructor | Fee |
|-----------------------------------|-------|------------------------------|------------|-------|
| Caribbean Cuisine (Lab Fee, \$20) | MTEC | 10/5 - 10/12 W 6:00-8:00 | Hastings | 31.50 |
| Hawaiian Cuisine (Lab Fee, \$20) | MTEC | 10/19 - 10/26 W 6:00-8:00 | Hastings | 31.50 |
| Couples Cooking (Lab Fee, \$20) | MTEC | 9/12 - 9/13 M/T 6:00-8:00 | Covell | 31.50 |

(T) Textbook required

REGISTRATION BEGINS JULY 1

ARTS AND CRAFTS

| Course | Place | Dates/Time | Instructor | Fee |
|--|-------|-------------------------------|------------|-------|
| Beg. (SLR I) Digital Photography | MTEC | 9/01 - 9/29 TH 6:00-8:00 | Belmear | 83.50 |
| Intmd. (SLR II) Digital Photography | MTEC | 10/13 - 11/10 TH 6:00-8:00 | Belmear | 83.50 |
| Crochet/ Knitting | MTEC | 9/15 - 11/03 TH 6:00-8:30 | Black | 52.25 |
| Drawing/Portraits | MTEC | 9/01 - 10/06 TH 4:00-6:00 | Binder | 52.25 |
| Drawing/Portraits | MTEC | 10/13 - 11/17 TH 4:00-6:00 | Binder | 52.25 |
| Interior Design (Lab fee \$15) | MTEC | 8/31 - 9/28 W 6:00-7:00 | Kalafat | 36.50 |
| Interior Design (Lab fee \$15) | MTEC | 10/5 - 11/2 W 6:00 - 7:00 | Kalafat | 36.50 |
| Oil Painting | MTEC | 9/20 - 10/25 T 4:00-6:00 | Binder | 52.25 |
| Oil Painting | MTEC | 9/20 - 10/25 T 6:30-8:30 | Binder | 52.25 |
| Picture Framing (Lab Fee) | WO | 9/07 - 11/09 W 6:00-9:00 | Alderson | 83.50 |
| Sewing | MTEC | 9/12 - 10/31 M 6:00-8:30 | Black | 52.25 |
| Stained Glass (Lab Fee) | WO | 9/13 - 10/18 T 6:00-9:00 | Witt | 83.50 |
| Stained Glass Mosaic (Lab Fee) | WO | 9/12 - 9/26 M 6:00-9:00 | Witt | 41.75 |
| Stained Glass Mosaic (Lab Fee) | WO | 10/03 - 10/17 M 6:00-9:00 | Witt | 41.75 |
| Watercolor Painting | MTEC | 9/01 - 10/06 TH 4:00-6:00 | Binder | 52.25 |
| Watercolor Painting | MTEC | 10/13 - 11/17 TH 4:00-6:00 | Binder | 52.25 |

HEALTH AND FITNESS

| Classes and Times | Place | Instructor | Fee |
|---|-------|------------|------------------------------------|
| Aerobics (T/TH), Pilates (M/W) 6:00-7:00 pm Start Dates: 8/1 - 10/6; 10/10 - 12/29 | WO | Sadlek | 10 Week Sessions for \$83.50 |
| Zumba (T/TH) 5:30-6:30 pm Toning on Tuesday Zumba on Thursday Start Dates: 9/6-10/6; 10/11-11/10; 11/15-12/29 | MTNV | Bonner | 5 Week Sessions for \$41.75 |
| Gentle Yoga (W) 7:30-8:30 pm Start dates: 8/31 - 9/28; 10/5 - 11/2 | MTEC | Kalafat | 5 Week Sessions for \$36.50 |

GENERAL INFORMATION

Age Requirements:

Adult and Community Education classes are intended for adult participation. Age requirements for these programs begin at the age of 18. Individuals not meeting the above age requirements must contact the Adult and Community office at 304-291-9243 concerning admission to classes for individuals under the age of 18.

Location Key:

MTEC - Technical Education Center WO - Westover Annex
MTNV - Mountainview Elementary EAST - Eastwood Elementary
SO - South Middle

School Calendar:

The Monongalia County Adult and Community Education programs follow "similar" schedule as the Monongalia County Schools. Classes will not meet on the following dates: September 5 and November 8, 11, 21-25.

Non-Discrimination Policy:

Monongalia County Schools operates as an equal opportunity institution and will not discriminate on the basis of race, national origin, religion, gender, marital or family status, age, or disabling condition in its activities, programs, or employment practices as required in Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990. For information about your rights or grievance procedures, call 304-291-9210 for assistance.

Not responsible for typographical errors.

Make the date - GRADUATE!
HSE™ is West Virginia's new "high school equivalency" diploma.
Get your HSE™ Diploma!
The Adult Learning Center at MTEC is Monongalia County's only HSE™ testing site.
Call 304-291-9240 or mtec.mono.k12.wv.us on the web and click adult learning center to acquire information about HSE™ (Testing Accessing Secondary Completion), DiplomaSender (diploma and transcripts information) and English as a Second Language classes and "new" fall offerings to prepare you for college or a career. All services are free at the Adult Learning Center at MTEC.
Adult Learning Center at MTEC Monongalia County Technical Education Center
Located at the Pierpont Center, Room 108 (MTEC Campus) • Morgantown, WV 26501 • 304-291-9226

Sterile Processing Technician
(National Certification)
Aug. 9th - Nov. 29th
Tuesday & Thursday
6:00 to 9:00 pm

Real Estate Salesperson Prep Course
August 1st - Nov. 14th
Monday & Wednesday
5:30 to 8:30 pm

FREE to the public!
Mtec
MONONGALIA COUNTY TECHNICAL EDUCATION CENTER
Open House
and 12th Annual
Antique Car & Truck Show
Sunday, Sept. 11, 2022
Noon-3:00 pm
\$10 Space (Inside or Outside)
Setup at 10:00 am
Contact Don Robinette 304.291.9240
drobinette@k12.wv.us



Adult Health Occupations Programs

"Offering Careers with Job Security & Projected Growth"

PRACTICAL NURSING

- Become a Licensed Practical Nurse (LPN) in only 12 months
- Work in various healthcare settings: Hospitals, Clinics, Mental Health Facilities, Physician's Offices, Long Term Care, Home Health
- Perform job duties such as administering medications, obtaining vital signs, giving injections-immunizations, performing and recording patient assessments, providing wound care, supervising nursing assistants, scheduling patient appointments and much more
- Earn credit towards RN Programs
- Accredited through the Council on Occupational Education with approval from the WVDE and the WV State Board of Examiner's for LPN's
- Applications accepted October 1st - May 1st
- Affordable Tuition \$4800 (appx.)

MEDICAL ASSISTING

- Become a Registered Medical Assistant (RMA) in only 9 months
- Enjoy working in a physician's office or clinic
- Learn to perform both administrative and clinical procedures such as:
scheduling patients, maintaining medical records, drawing blood, administering immunizations, assisting the physician with patient exams and treatments
- Earn credit towards LPN Programs
- Applications accepted October 1st - May 1st
- Affordable Tuition \$2500 (appx.)

SURGICAL TECHNOLOGY

CENTRAL SUPPLY TECHNOLOGY

- Become a Certified Surgical Technologist (CST) and a Certified Registered Central Supply Technician (CRCST) in only 9 months
- Be part of a Surgical-Operating Room Team
- Perform job duties such as passing instruments, sutures, and sponges used during procedures, preparing the operating room and patient for surgery, maintaining a sterile field, gowning and gloving members of the surgical team, receiving, inspecting and cleaning-sterilizing instruments, preparing and packaging instruments for the OR and more
- Earn two National Certifications
- Be provided the opportunity to earn an Associate of Applied Science degree upon program completion
- Accredited through The Commissions on Accreditation of Allied Health Education Programs (CAAHEP) upon recommendations of The Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC-STSA)
- Applications accepted October 1st - May 1st
- Affordable Tuition \$4600 (appx.)



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